



# TMCEC New Personnel Form

## AY26

**\*Please complete this form in its entirety and return to [info@tmcec.com](mailto:info@tmcec.com)**

**Last Name:** \_\_\_\_\_ **First:** \_\_\_\_\_ **MI:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Primary City Represented:** \_\_\_\_\_

**Email Address** *(must be unique; not a shared email address):* \_\_\_\_\_

**Appointment/Election/Hire Date:** \_\_\_\_\_

**Have you ever worked in another court?**    Yes    No

**If yes, please list court(s) and last working date:** \_\_\_\_\_

**Check Which Best Aligns with Your Position:**

Clerk    Deputy Clerk    Court Administrator    Court Manager    Court Interpreter

Judge (choose Attorney or Non-Attorney below):

Attorney (State Bar #: \_\_\_\_\_)

Non-Attorney

Mayor (is there currently a city ordinance providing for the appointment or election of the municipal judge?):

Yes

No

Prosecutor (State Bar #: \_\_\_\_\_)

Other: \_\_\_\_\_

**Current Court Mailing Address:**

**Street Name and Number OR P.O. Box:** \_\_\_\_\_

**City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Court Telephone:** \_\_\_\_\_ **Office Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Is this court a court of record?**    Yes    No

**Do you actively work in any other courts?**    Yes    No    **If yes, please list court(s):** \_\_\_\_\_

**Exhibitor Information**

Exhibitors at TMCEC events are provided a list of registered participants containing the names, offices held, and the cities they represent. Participants may, however, opt out of having this information shared by checking the box DO NOT SHARE below.

DO NOT SHARE

**By my signature below, I am attesting that I am currently employed by a municipal court and that the above information is true and correct. I acknowledge that, to be eligible under TMCEC's grant conditions to attend TMCEC events, I must be an active employee of a municipal court, and I will promptly let TMCEC know in writing if my employment with the above-mentioned court ends.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**