# Subpoena of Witness (SEC. 65.064, Family Code)

**CAUSE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IN THE MATTER OF** *Child’s Initials* **, § IN THE TRUANCY COURT**

**A CHILD §**

**§ CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *or*

**§ PRECINCT NO. \_\_\_\_\_\_**

**§**

**§ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_COUNTY, TEXAS**

**To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *(a peace officer or a person at least 18 years old who is not a participant in the proceeding)* **– GREETINGS:**

**You are hereby commanded** **to summon** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to appear before the Truancy Court at the location stated below on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, at \_\_\_\_\_\_\_\_\_\_ o'clock \_\_\_.m., then and there to testify as a witness on behalf of the (State) (Child), in the above styled and numbered cause now pending before said Court, and there to remain from day to day, and from term to term, until discharged by said Court.

**LOCATION:** *Name of Municipal or Justice Court*

*Physical Address*

*City, Texas Zip Code*

**Herein fail not**, and make due return hereof, showing how you executed the same.

**Witness** my official signature, this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Judge) (Clerk), Truancy Court

**OFFICER'S RETURN**

Came to hand the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, and executed the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, by

🞎 reading the subpoena in the hearing of the witness at \_\_\_\_\_\_\_\_\_\_\_ o’clock \_\_\_\_\_.m.

🞎 delivering a copy of the subpoena to the witness at \_\_\_\_\_\_\_\_\_\_\_ o’clock \_\_\_\_\_.m.

🞎 electronically transmitting a copy of the subpoena, acknowledgement of receipt requested, to the witness’s last known electronic address, to wit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and acknowledgement of receipt attached.

🞎 mailing a copy of the subpoena by certified mail, return receipt requested, to the witness’s last known address, to wit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and by delivery of the return receipt, attached hereto, to me by the United States Postal Service on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

or not executed as to the witness because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the diligence used in finding said witness being:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

and the information received as to the whereabouts of the said witness being: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Returned on this the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Official Signature of Executing Officer