

REGIONAL CLERKS SEMINAR

San Antonio

January 9 – 11, 2012
 Omni at the Colonnade
 9821 Colonnade Blvd.,
 San Antonio, TX 78230
 210.691.8888

Monday, Day 1

January 9

- 1:00 – 5:00 p.m. **Registration**
- 1:00 – 5:00 p.m. **Preparation Course Level I – Clerk’s Certification Program**
 Sandra Ma, Clerk, Dalworthington Gardens
- 1:00 – 5:00 p.m. **Preparation Course Level II – Clerk’s Certification Program**
 Melissa Pace, Court Administrator, City of Haltom
- 1:00 – 5:00 p.m. **Optional Pre-Conference: Managing Juvenile Cases**
 TMCEC Staff Attorneys

Tuesday, Day 2

January 10

- 6:45 – 7:50 a.m. **Registration and Breakfast**
- 8:00 – 8:05 a.m. **Announcements**
 Cathy Riedel, Program Director, TMCEC
- 8:05 – 9:10 a.m. **Education Code and School Offenses**
 Robin Ramsay, Presiding Judge, City of Denton
- 9:10 – 9:25a.m. **Break**
- 9:25 – 10:20 a.m. **Records Requests**
 Mike Drewry, Presiding Judge, City of Frisco
- 10:20 – 10:35 a.m. **Break**
- 10:35 – 12:00 p.m. **Hits and Misses from the 82nd Legislative Session***
 Stewart Milner, Presiding Judge, City of Arlington
- 12:00 – 1:00 p.m. **Lunch**

	TRACK A	TRACK B	TRACK C - Shared
1:00 – 2:05 p.m.	Citations & Complaints: The Court Clerks Feud Don McKinley, Court Operations Manager, City of Austin	DPS Updates* Rosie Caballero, Court Administrator, City of Coppell	Courts, Communities & Classrooms; Educating the Public About the Law* Katie Tefft, Program Attorney, TMCEC
2:20 – 3:30 p.m.	It’s An Order: Warrants, Writs, and Orders Landra Hudson, Court Administrator, City of Seguin	Court Security Mike Sanchez, Warrant Officer, City of Vidor	OCA Reporting Sandra Mabbett, Judicial Information Specialist, Office of Court Administration

3:45 – 5:00 p.m.	Travels Through the Transportation Code: Rules of the Road* Gilbert Hernandez, Deputy Clerk, City of Ft. Worth	Insurance Law* Fred Garcia, Court Clerk, City of San Antonio	Animal Hearings in Municipal Court Katie Tefft, Program Attorney, TMCEC
---------------------	--	--	---

Wednesday, Day 3

January 11

- 6:45 – 7:50 a.m. **Breakfast**

- 8:00 a.m.-9:00 a.m. **Pedestrian and Bicycle Laws***
David Hamilton, Prosector, Reno-Lamar County

- 9:00 a.m.-9:15 a.m. **Break**

- 9:15 a.m.-10:30 a.m. **Crossing the Line/Where is the Line?: Advice vs. Legal Advice**
Leah Huff, Court Supervisor, City of Southlake

- 10:30 – 10:45 a.m. **Break**

- 10:45 – 12:00 p.m. **Social Media: Ethical Dilemmas**
Kelly Crow, Presiding Judge, City of Fulshear

- 12:00 p.m. **Adjourn**

- 1:00 – 5:00 p.m. **Clerks’ Certification Test (Levels I, II, and III)**

* Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.