

# 2012 Lubbock Clerks' Agenda

## April 9 – 11, 2012

Overton Hotel  
2322 Mac Davis Ln, Lubbock, TX  
806.776.7000

### Monday, Day 1

April 9

- 1:00 – 5:00 p.m.      **Registration**
- 1:00 – 5:00 p.m.      **Preparation Course Level I – Clerk's Certification Program**  
Pat Riffel, Court Administrator, City of Pearland
- 1:00 – 5:00 p.m.      **Optional Pre-Conference: Managing Juvenile Cases**  
Cathy Riedel, Program Director, TMCEC  
Ryan Kellus Turner, General Counsel & Director of Education

### Tuesday, Day 2

April 10

- 6:45 – 7:50 a.m.      **Registration and Breakfast**
- 8:00 – 8:05 a.m.      **Announcements**
- 8:05 – 9:10 a.m.      **Education Code and School Offenses**  
Robin Ramsay, Presiding Judge, City of Denton
- 9:10 – 9:25 a.m.      **Break**
- 9:25 – 10:40 a.m.      **Records Requests**  
Ted Wood, Assistant General Counsel, Office of Court Administration
- 10:40 – 10:55 a.m.      **Break**
- 10:55 – 12:00 p.m.      **Hits and Misses from the 82<sup>nd</sup> Legislative Session\***  
Cathy Riedel, Program Director, TMCEC
- 12:00 – 1:00 p.m.      **Lunch**

	TRACK A	TRACK B	TRACK C - Shared
1:00 – 2:05 p.m.	<b>Citations &amp; Complaints: The Court Clerks Feud</b> Lisa Howard, Court Administrator, City of Hurst	<b>DPS Reporting*</b> Lisa Mayo, Client Services Coordinator, McCreary, Veselka, Bragg & Allen, P.C.	<b>OCA Reporting</b> Sandra Mabbett, Judicial Information Analyst, Office of Court Administration
2:20 – 3:30 p.m.	<b>It's an Order: Warrants, Writs, and Orders</b> Landra Hudson, Court Administrator, City of Seguin	<b>Creating a Safer Workplace</b> Charles Baxter, Licensed Security Consultant, U.S. Security Associates	<b>Courts, Communities &amp; Classrooms; Educating the Public About the Law*</b> Sue Kennedy, Court Administrator, City of Lewisville
3:45 – 5:00 p.m.	<b>Travels Through the Transportation Code: Rules of the Road*</b> Melissa Pace, Court Administrator, City of Haltom City	<b>Insurance Law*</b> Mark Goodner, Program Attorney/Deputy Counsel	<b>Animal Hearings in Municipal Court</b> Pat Riffel, Court Administrator, City of Pearland

6:45 – 7:50 a.m.	<b>Breakfast</b>
8:00 – 9:00 a.m.	<b>Pedestrian and Bicycle Laws*</b> David Hamilton, Prosecutor, Reno Lamar County
9:00 – 9:15 a.m.	<b>Break</b>
9:15 – 10:30 a.m.	<b>Crossing the Line/Where is the Line?: Advice vs. Legal Advice</b> Pat Riffel, Court Administrator, City of Pearland
10:30 – 10:45 a.m.	<b>Break</b>
10:45 – 12:00 p.m.	<b>Social Media: Ethical Dilemmas</b> Rebecca Stark, Court Director, City of Austin
12:00 p.m.	<b>Adjourn</b>
1:00 – 5:00 p.m.	<b>Clerks' Certification Test (Levels I, II, and III)</b>

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\* Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.