

2012 Houston Clerks' Agenda

March 4 – 6, 2012

Omni Westside
13210 Katy Freeway
Houston, TX
281.558.8338

Sunday, Day 1

March 4

- 1:00 – 5:00 p.m. **Registration**
- 1:00 – 5:00 p.m. **Preparation Course Level I – Clerk's Certification Program**
Tracie Glacier, Court Administrator, City of Lewisville
- 1:00 – 5:00 p.m. **Preparation Course Level II – Clerk's Certification Program**
Elaine Brown, Court Administrator, City of Katy
- 1:00 – 5:00 p.m. **Optional Pre-Conference: Managing Juvenile Cases**
Mark Goodner, Program Attorney & Deputy Counsel, TMCEC
Pam Liston, Judge, City of Rowlett

Monday, Day 2

March 5

- 6:45 – 7:50 a.m. **Registration and Breakfast**
- 8:00 – 8:05 a.m. **Announcements**
- 8:05 – 9:10 a.m. **Education Code and School Offenses**
Brian Holman, Presiding Judge, City of Lewisville
- 9:10 – 9:25 a.m. **Break**
- 9:25 – 10:30 a.m. **Records Requests**
Ted Wood, Assistant General Counsel, Office of Court Administration
- 10:30 – 10:45 a.m. **Break**
- 10:45 – 12:00 p.m. **Hits and Misses from the 82nd Legislative Session***
Cathy Riedel, Program Director, TMCEC
- 12:00 – 1:00 p.m. **Lunch**

	TRACK A	TRACK B	TRACK C - Shared
1:00 – 2:05 p.m.	It's an Order: Warrants, Writs, and Orders Cathy Riedel, Program Director, TMCEC	DPS Updates* Rosie Caballero, Court Administrator, City of Cappel	OCA Reporting Sandra Mabbett, Judicial Information Analyst, Office of Court Administration
2:20 – 3:30 p.m.	Citations & Complaints: The Court Clerks Feud Don McKinley, Court Operations Manager, City of Austin	Court Security Mike Sanchez, Officer, City of Vidor	Courts, Communities & Classrooms; Educating the Public About the Law** (.5 ethics hours) Sue Kennedy, Court Administrator, City of Corinth
3:45 – 5:00 p.m.	Travels Through the Transportation Code: Rules of the Road* Gilbert Hernandez, Deputy Clerk, City of Ft. Worth	Insurance Law* Fred Garcia, Court Clerk, City of San Antonio	Animal Hearings in Municipal Court Pat Riffel, Court Administrator, City of Pearland

6:45 – 7:50 a.m.	Breakfast
8:00 – 9:00 a.m.	Pedestrian and Bicycle Laws* Ryan Kellus Turner, General Counsel & Director of Education, TMCEC
9:00 – 9:15 a.m.	Break
9:15 – 10:30 a.m.	Crossing the Line/Where is the Line?: Advice vs. Legal Advice Pat Riffel, Court Administrator, City of Pearland
10:30 – 10:45 a.m.	Break
10:45 – 12:00 p.m.	Social Media: Ethical Dilemmas Kelly Crow, Deputy City Attorney/Presiding Judge, City of Sugarland/City of Fulshear
12:00 p.m.	Adjourn
1:00 – 5:00 p.m.	Clerks' Certification Test (Levels I, II, and III)

* Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.