

# 2012 Galveston Clerks' Agenda

## May 20 – 22, 2012

San Luis Resort and Spa  
5222 Seawall Blvd.  
Galveston, TX  
800.445.0090

### Sunday, Day 1

May 20

- 1:00 – 5:00 p.m.      **Registration**
- 1:00 – 5:00 p.m.      **Preparation Course Level I – Clerk's Certification Program**  
Sheli Masterson, Court Service Coordinator, City of Irving
- 1:00 – 5:00 p.m.      **Preparation Course Level II – Clerk's Certification Program**  
Tammy Odom, Deputy Clerk, City of Sweeny
- 1:00 – 5:00 p.m.      **Optional Pre-Conference: Managing Juvenile Cases**  
Cathy Riedel, Program Director, TMCEC  
Katie Tefft, Program Attorney, TMCEC

### Monday, Day 2

May 21

- 6:45 – 7:50 a.m.      **Registration and Breakfast**
- 8:00 – 8:05 a.m.      **Announcements**
- 8:05 – 9:10 a.m.      **Education Code and School Offenses**  
Brian Holman, Presiding Judge, City of Lewisville
- 9:10 – 9:25 a.m.      **Break**
- 9:25 – 10:40 a.m.      **Records Requests**  
Ted Wood, Assistant General Counsel, Office of Court Administration
- 10:40 – 10:55 a.m.      **Break**
- 10:55 – 12:00 p.m.      **Hits and Misses from the 82<sup>nd</sup> Legislative Session\***  
Cathy Riedel, Program Director, TMCEC
- 12:00 – 1:00 p.m.      **Lunch**

	TRACK A	TRACK B	TRACK C - Shared
1:00 – 2:05 p.m.	<b>Citations &amp; Complaints: The Court Clerks Feud</b> Don McKinley, Court Operations Manager, City of Austin	<b>DPS Reporting*</b> Rosie Caballero, Court Administrator, City of Coppell	<b>OCA Reporting</b> Angela Garcia, Judicial Information Manager, Office of Court Administration
2:20 – 3:30 p.m.	<b>It's an Order: Warrants, Writs, and Orders</b> Cathy Riedel, Program Director, TMCEC	<b>Creating a Safer Workplace</b> Mike Sanchez, Police Officer, City of Vidor	<b>Courts, Communities &amp; Classrooms; Educating the Public About the Law*</b> Katie Tefft, Program Attorney, TMCEC
3:45 – 5:00 p.m.	<b>Travels Through the Transportation Code: Rules of the Road*</b> Leah Huff, Implementation Consultant, Tyler Technologies	<b>Insurance Law*</b> Fred Garcia, Court Clerk, City of San Antonio	<b>Animal Hearings in Municipal Court</b> Pat Riffel, Court Administrator, City of Pearland

6:45 – 7:50 a.m.	<b>Breakfast</b>
8:00 – 9:00 a.m.	<b>Pedestrian and Bicycle Laws*</b> David Hamilton, Prosecutor, Reno Lamar County
9:00 – 9:15 a.m.	<b>Break</b>
9:15 – 10:30 a.m.	<b>Crossing the Line/Where is the Line?: Advice vs. Legal Advice</b> Pat Riffel, Court Administrator, City of Pearland
10:30 – 10:45 a.m.	<b>Break</b>
10:45 – 12:00 p.m.	<b>Social Media: Ethical Dilemmas</b> Rebecca Stark, Court Director, City of Austin
12:00 p.m.	<b>Adjourn</b>
1:00 – 5:00 p.m.	<b>Clerks' Certification Test (Levels I, II, and III)</b>

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\* Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.