



CHARLES BAXTER

Charles Baxter has over thirty years of experience, including service as a Police Officer and Municipal Court Judge. He has a unique perspective of the security needs of the Texas Courts. He is a licensed Physical Security Consultant in Texas and certified as a Physical Security Professional (PSP) through the American Society for Industrial Security (ASIS). Mr. Baxter has designed, implemented, and managed successful security solutions for global and local companies.

MARK GOODNER

Mark Goodner is the Program Attorney and Deputy Counsel for the Texas Municipal Courts Education Center. Prior to joining the Center, he worked in civil litigation in Austin. Mr. Goodner graduated from the University of Texas, School of Law with a juris doctorate and certification in the Graduate Portfolio Program in Dispute Resolution in May of 2007. While in law school, he worked in the mediation clinic, was a finalist in the Thad T. Hutcheson Moot Court Competition, and served on the executive board of Assault & Flattery.

LEISA HARDIN

Leisa Hardin joined the City of Crowley in 1981 and served as court administrator for over 24 years. She is the Past President of the TCCA and has been on the TCCA Board for the past 11 years. Ms. Hardin served as the Education Chairperson for 4 years and was instrumental in the development of the Certification Program. She has served as Secretary of the TMCA and on numerous committees through the TCCA and the TMCA.

Ms. Hardin was honored with the highest award given by the Texas Court Clerks Association -- in 1998 she received the Award of Excellence. The Texas Municipal Courts Association presented her with the Clerk of the Year 2000.

GILBERT HERNANDEZ

Gilbert Hernandez has been with the City of Fort Worth for 14 years. He has been the Deputy Clerk for the past three years. Prior to working with the City of Fort Worth, Mr. Hernandez was a training manager for Payless Shoes.

Mr. Hernandez received his Bachelor's in Business Administration from the University of Phoenix in 2006 and his Masters in Management from Texas Wesleyan University. He is a member of the Hispanic Leadership Organization in Fort Worth and is a Licensed Court Interpreter in English/Spanish.

LEAH HUFF

Leah Huff has 14 years of municipal law and legal administration experience, in addition to the years of office administration and accounting in the corporate world beginning in 1984. Her legal experience began with one of the top municipal law firms in the State of Texas: Taylor, Olson, Adkins, Sralla & Elam, L.L.P. (Fort Worth law firm specializing in Municipal, Corporate and Appellate law) where she treasured her tenor as a Legal Assistant and Law Office Administrator beginning in November 1995. With great joy she accepted the position of Municipal Court Supervisor for the City of Southlake, Texas in December 2006.

She strives to become a Court Administrator of quality and her accomplishments to date in the field of Municipal Court include the following: Southlake Leadership Academy

Graduate—May 2007; TCC/NCIC Certified—May 2007; TCCA Certified Court Clerk / Level I—October 2007; International Court Management Certification (Financial Management)—January 2008; *enrolled to attend Court Technology—February 2009*; NTMA Supervisor Training Series—May 2008; TMCEC Certified Train the Trainer—September 2008; TCCA Certified Court Clerk / Level II—*Exam to be taken October 2008*; TCCA Certified Court Clerk / Level III—*Registered to take Level III Assessment January 2009 & currently reading 4th Level III book*. A future, personal education goal of Leah's is to complete her bachelor's degree in Criminal Justice and Business Management when her baby girl leaves for college in 2012.

Professional memberships and associations include: Member and Education Committee Co-Chair of North Texas Court Clerks Association since 2007; Member of Texas Court Clerks Association since 2007; and Speaker for Texas Municipal Court Education Center since 2008.

Finally and most importantly, her pride and joy is her precious family: Wade (*best friend and amazing husband*), Lyz (*the musical & "creative" eldest daughter @ 24 years*), Zayne (*the "brains" in college at SAGU @ 19 years*), and Blayr (*the baby girl who is the "jockette" @ 14 years*)!

SUE KENNEDY

Sue Kennedy has been the Court Administrator for the City of Corinth for the past 2 years and has worked in the municipal courts for over 9 years. Prior to joining the courts, she was a Police/Fire/EMS 911 Dispatcher for ten years. Ms. Kennedy has attained her Level II certification and is currently working on Level III.

Currently, she serves on the North Texas Chapter of the Texas Court Clerks Association as Treasurer. For the past four years, she has instructed the Level I and Level II Prep Courses.

LYNDA KILGORE

Lynda Kilgore is Court Administrator for the La Porte Municipal Court. She retired as Court Administrator for the City of Baytown after 23 years and has been Court Administrator with the La Porte Municipal Court for almost four years.

Lynda has served as President of the Gulf Coast Chapter and Vice President of TCCA. She has served as a member of the Education Committee for TCCA, has received the TMCA Clerk of the Year Award, the TCCA Clerk of the Year Award and the Award of Excellence from TCCA. Recently, as a member of the Salary Survey Committee, she received the Board of Directors award. She is a member of TCCA, TMCA, and NACM. Active in her community, Lynda has served as a member of the Executive Board for Baytown Resource and Assistance Center, United Way Allocations Committee, Partners in Youth of the Baytown YMCA, Federation of Houston Professional Women, National Business Honor Society Alpha Beta Gamma, and is a Life Member of Houston Livestock Show and Rodeo. She was recently honored as the 2008 Manager of the Year for the City of La Porte. She has one son and two granddaughters. An avid Elvis fan, one of her granddaughters is named Presley.

SANDRA L. MABBETT

Sandra Mabbett is the Judicial Information Analyst for the Office of Court Administration's Research and Court Services Division. Judicial Information staff are responsible for collecting, analyzing, and publishing court activity statistics and other judicial data. She has served in this position since 2004.

Prior to her employment with OCA, she was employed by the federal government for 25 years.

Ms. Mabbett is a native of upstate New York who moved to Austin in 1978.

LISA MAYO

Lisa Mayo is a Client Services Coordinator with the Law Firm McCreary, Veselka, Bragg and Allen, P.C. She is currently a Level II, which she achieved while working for the City of Roanoke as the Court Administrator. She also served on the TCCA Board as a Director at Large and served on the TCCA education committee. In February 2010, Ms. Mayo is one of 30 Texas Municipal Court Clerks who achieved "Certified Court Manager" which is the first level of certification provided by the Institute for Court Management, National Center for State Courts. She remains a facilitator for the TMCEC and TCCA due to her passion and love for the court profession and the many friends she has made over the years.

DONALD MCKINLEY

Don McKinley is an Assistant Collection Specialist in the Research and Court Services Division in the Office of Court Administration. Prior to his OCA position, Don supervised court collections and front cashier staff for the City of Austin Municipal Court. Don also worked as a supervisor for the City of Fort Worth Municipal Court in Court Operations. He has an undergraduate degree in Finance and Economics. He is a Board Member of GCAT (Governmental Collectors Association of Texas), and a founding member of the Saginaw Valley State University Economic Society. A native of Saginaw, Michigan, Mr. McKinley enjoys collections, court management, and the Detroit Red Wings.

STEWART W. MILNER

Stewart Milner is a graduate of the University of Texas at Arlington and the Oklahoma City University School of Law. He began his employment with the City of Arlington in 1992 as an Assistant City Attorney and became Chief Prosecutor for the City of Arlington in 1994. From 1997 to the present, he has served as the Chief Judge for the City of Arlington Municipal Court.

Judge Milner has taught classes for the North Texas Council of Governments, City of Arlington Police Academy, Texas Court Clerks Association, the Building Professional Institute, and the Texas Municipal Courts Education Center.

ROBIN A. RAMSAY

Robin Ramsay is currently a licensed attorney and the Presiding Municipal Judge for the City of Denton. Judge Ramsay received his undergraduate degree from Southern Methodist University in Dallas and his law degree from Texas Tech University in Lubbock.

Prior to becoming a judge, Judge Ramsay served as Students' Attorney for the University of North Texas and as an Adjunct Professor of Business Law. After leaving the University of North Texas and prior to his current appointment, Judge Ramsay practiced law with the Hammerle Law Firm with offices in Lewisville and Denton.

Judge Ramsay has received his accreditation for the American Academy of Attorney Mediators and currently acts as a Mediator for both pre-litigation and litigated matters by assignment of court and at the request of the parties or their attorneys. Judge Ramsay also serves as alternate Mental Health Magistrate for Denton County at the assignment of the Denton County Probate Court.

Judge Ramsay is a past-president of the Texas Municipal Courts Association and currently serves as the 2nd Vice President.

REBECCA STARK

Rebecca Stark has worked in city government since 1978 and has been teaching various classes for TMCEC for several years. She was the city manager of a medium sized city and then of a small city in the Metroplex area. She left city management to become the court clerk for a large city, Fort Worth, and is now the court clerk for the Austin Municipal Court.

Ms. Stark has experienced court operations in various sized cities and is here to share her experiences while teaching this seminar today.

KATIE TEFFT

Katie Tefft is the Program Attorney for the Texas Municipal Courts Education Center. Prior to joining the Center, she worked as Project Attorney on the 7th edition of Dawson's *Texas Juvenile Law* under contract with the former Texas Juvenile Probation Commission (TJPC) and as a Drafting Attorney in the Attorney General's Open Records Division. Mrs. Tefft received her bachelor's degree with honors in Sociology and Economics from Southwestern University in Georgetown, Texas, and her juris doctorate with honors in May of 2007 from Mercer University School of Law in Macon, Georgia. She also received a certificate in Legal Writing and Research from Mercer. While in law school, Mrs. Tefft clerked in the Narcotics Division of the Bibb County District Attorney's Office.

RYAN KELLUS TURNER

Ryan Kellus Turner is General Counsel and Director of Education for the Texas Municipal Courts Education Center. Prior to joining the Center, he served as Briefing Attorney for Judge Sharon Keller at the Texas Court of Criminal Appeals. Mr. Turner obtained his juris doctorate from Southern Methodist University School of Law. He received his Bachelor's Degree in Psychology with highest honors from St. Edward's University, Austin, Texas, where he now teaches as an adjunct faculty member in the School of Behavioral and Social Sciences. In 2004 he received the School's Adjunct Teaching Excellence Award. Mr. Turner is currently Deputy City Attorney for the City of Dripping Springs and previously served as a Special Assistant County Attorney for Kendall County.

A native Texan, Mr. Turner was raised in the north Texas town of Vernon. He is the

co-author of the book *Lone Star Justice: A Comprehensive Overview of the Texas Criminal Justice System*.

TED WOOD

Mr. Wood is employed as Assistant General Counsel for the Office of Court Administration (OCA). Prior to joining OCA, Mr. Wood served as Randall County Judge from 1995 to 2002. He has taught state and federal government classes at Amarillo College and has worked as a briefing attorney for the Seventh Court of Appeals in Amarillo. Mr. Wood is a 1991 graduate of Baylor Law School where he was a Notes and Comments Editor on the Baylor Law Review. He earned an undergraduate degree in Business from the University of Wisconsin.