

# 2017

## Juvenile

## Case Managers

### Seminar

Presented by the Texas Municipal Courts  
Education Center through funding from the  
Texas Court of Criminal Appeals

JUNE 11 - 13, 2017

AUSTIN



ROLE  
OF THE JCM



CHALLENGES &  
SOLUTIONS



CASE  
MANAGEMENT



MEDIATION



INTERVIEWING

AND MUCH MORE!

### LOCAL STRATEGIC MEASURES

The purpose of this conference is to create consistency across court systems and enable juvenile case managers to be more effective in their multifaceted jobs and to optimize their utility as part of the courtroom workgroup.

It is a forum to share ideas that help prevent children from becoming further involved in the justice system and to curb juvenile crime at the local level.



### LOCATION

Omni Austin Hotel at Southpark  
4140 Governors Row | 78744

### COURSE MATERIALS

Scan the QR Code or visit [tmcec.com](http://tmcec.com)  
and click on the Course Materials tab

### SPEAKERS



**CARLIN CALIMAN**  
Juvenile Case Coordinator  
Arlington



**JERMAINE GALLOWAY**  
Tall Cop  
Boise, Idaho



**TINA HEINE**  
Teen Court Coordinator  
Georgetown



**GARY TEELER**  
SAFVIC Instructor  
Austin



**JAMES TUCKER**  
Intervention Specialist  
Arlington ISD



**VICTOR VINTON**  
JCM Administrator  
San Antonio

---

# 2017 TMCEC Juvenile Case Managers Seminar

---

**Omni Austin Hotel at Southpark  
4140 Governors Row | Austin, Texas 78744  
512.448.2222  
June 11-13, 2017**

## Day 1: Optional Special Sessions

June 11, 2017

12:00 – 5:00 p.m.      **Registration**

### Special Sessions:

1:00 – 5:00 p.m.	<b>Poverty Simulation: A Day in the Life of Indigent Families</b> (Limited to the first 80 registrants)	<b>Mental Health: A Community Approach for Juveniles and Parents</b>
------------------	---	--

## Day 2

June 12, 2017

6:45 – 7:50 a.m.      **Registration and Breakfast**  
 8:00 – 8:15 a.m.      **Welcome and Announcements**  
 8:15 – 9:15 a.m.      **Legislative Update**  
 9:30 – 10:45 a.m.      **The Role of the Juvenile Case Manager**  
 11:00 – 12:00 noon      **Case Planning and Management**  
 12:00 – 1:00 p.m.      **Lunch**

### Break-Out Tracks:

#### Track A

#### Track B

1:00 – 2:10 p.m.	Setting Up a Teen Court	Truancy Mediation Model
2:25 – 3:35 p.m.	Gang Recognition	Human Trafficking
3:50 – 5:00 p.m.	Interviewing Parents and Teens	

## Day 3

June 13, 2017

6:45 – 7:50 a.m.      **Breakfast**  
 8:00 – 8:05 a.m.      **Announcements**  
 8:05 – 10:15 a.m.      **Recognizing Drug and Alcohol Trends among Juveniles and Minors\***  
 10:30 – 12:00 noon      **Courtroom Presentation Skills**  
 12:00 noon      **Adjourn**

*Agenda times and topics subject to change*

FUNDED BY A GRANT FROM THE TEXAS COURT OF CRIMINAL APPEALS  
 \*Funded by a grant from the Texas Department of Transportation (TxDOT)

**TEXAS MUNICIPAL COURTS EDUCATION CENTER  
JUVENILE CASE MANAGERS SEMINAR  
REGISTRATION FORM**

Conference Date: **June 11 - 13, 2017**  
 Conference Site: **Omni Southpark Austin  
 4140 Governor's Row  
 Austin, TX 75001**  
 Telephone: **512.448.2222**

- Municipal Court JCM (\$100 Registration Fee)  
 Non-Municipal Court JCM (\$150 Registration Fee)

Name (please print legibly): Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
 Names you prefer to be called (if different): \_\_\_\_\_ Female/Male: \_\_\_\_\_  
 Position held: \_\_\_\_\_  
 Date appointed/hired/elected: \_\_\_\_\_ Years experience: \_\_\_\_\_  
 Emergency contact: \_\_\_\_\_

**HOUSING INFORMATION - Note: \$50 per night single room fee**

TMCEC will make all hotel reservations from the information you provide on this form. TMCEC will only pay for a **double occupancy room at the juvenile case managers seminar for the nights of June 11 and 12, 2017**. To share with another specific seminar participant, you must indicate that person's name on this form.

- I request a private, single-occupancy room (\$50 per night: \_\_\_\_ # of nights x \$50 = \$\_\_\_\_ ).  
 I request a room shared with a seminar participant. Room will have 2 double beds. TMCEC will assign roommate **or** you may request roommate by entering seminar participant's name here: \_\_\_\_\_.  
 I request a private double-occupancy room, but I'll be sharing with a non-participating guest. I will pay additional cost, if any, per night (\$50 per night: \_\_\_\_ # of nights x \$50 = \$\_\_\_\_ ). I will require:  1 king bed  2 double beds.  
 I do not need a room at the seminar.

**Hotel Arrival Date** (this **must** be filled out in order to reserve a room): \_\_\_\_\_  Smoker  Non-Smoker

Court Name: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Court Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Office Telephone #: \_\_\_\_\_ Court #: \_\_\_\_\_ Fax: \_\_\_\_\_

**STATUS** (Check **all** that apply):

- Full Time  Part Time  Attorney  Non-Attorney  Juvenile Case Manager Other: \_\_\_\_\_  
 Presiding Judge  Court Administrator  Justice of the Peace  
 Associate/Alternate Judge  Court Clerk/ Deputy Clerk  Mayor (*ex officio* Judge)

I have read and accepted the cancellation policy, which is outlined in full on page 10-11 of the Academic Catalog and under the Registration section of the website, [www.tmcec.com](http://www.tmcec.com). **Full payment is due with the registration form. Registration shall be confirmed only upon receipt of the registration form (with all applicable information completed) and full payment of fees.**

\_\_\_\_\_  
 Participant Signature (may only be signed by participant)

\_\_\_\_\_  
 Date

**PAYMENT INFORMATION: Payment will not be processed until all pertinent information on this form is complete.**

Registration Fee: \$ \_\_\_\_\_ + Housing Fee: \$ \_\_\_\_\_ = Amount Enclosed: \$ \_\_\_\_\_

- Check Enclosed (Make checks payable to TMCEC)  
 Credit Card Payment (Complete below.)

Credit Card Payment: Amount to Charge: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

Credit card type: Name as it appears on card (print clearly): \_\_\_\_\_  
 MasterCard  
 Visa Authorized signature: \_\_\_\_\_

Receipts are automatically sent to the registrant upon payment. To have an additional receipt emailed to your finance department, list the email address here: \_\_\_\_\_

Please return completed form with payment to TMCEC at 2210 Hancock Drive, Austin, TX 78756, or fax to 512.435.6118. Because this conference is paid for by grant funds, by submitting this form, you agree to attend the general conference in its entirety.

TEXAS MUNICIPAL COURTS  
EDUCATION CENTER  
2210 HANCOCK DRIVE  
AUSTIN, TX 78756  
www.tmcec.com

Presorted Standard  
U.S. Postage  
PAID  
Austin, Texas  
Permit No. 114

## Change Service Requested

## TMCEC Juvenile Case Managers Seminar • June 11-13, 2017 • Austin

### General Seminar Information

**Registration Fee:** To register for the conference, please complete the registration form and return it to the TMCEC office. The registration fee must be submitted with registration. We will e-mail each registrant a confirmation letter prior to the conference. The registration fee is \$100 for juvenile case managers. The deadline to register is May 12, 2017. Those attending will receive two night's accommodations (in double room sharing with another participant) at the Omni Southpark Austin and conference meals (breakfast and lunch on June 12 and breakfast on June 13). Course materials will be available online prior to the conference. Participants should bring sufficient funds for a meal each evening, for meals while traveling, and for incidental expenses. Juvenile case managers who are not employed by municipalities may register for the conference after May 1, 2017 (\$150 registration fee).

**Hotel Registration:** Participants attending the Juvenile Case Managers Seminar will be required to share sleeping rooms with another participant. Those not wishing to share a room can choose to pay an additional \$50 per night to have a private room. Participants sharing a room will not be charged any additional fee outside of the regular registration fee. If you work within a 30-mile radius of the conference site, TMCEC cannot pay for a hotel room. TMCEC will continue to make all hotel reservations from the information that you provide on your registration form. Do not contact the hotel unless you plan to arrive early or extend your stay; in either case, you will be responsible for payment of that portion of the bill (including tax). TMCEC pays for your hotel room, but **be prepared to post a deposit or present a credit card for incidentals**. You are responsible for all incidentals including parking fees and any additional costs (plus tax) for family members. Hotel check-out for most conferences is usually 12:30 p.m. on the last day of the conference. We cannot guarantee a room for you unless you pay the appropriate fee before the registration deadline. After the cut-off date, you may be charged a higher rate, be referred to a nearby hotel, and/or not be allowed to enroll in the course. When demand is very high for a conference, some participants will have sleeping rooms at neighboring hotels.

**Guests:** If you wish to bring a guest to the hotel, you must arrange for payment of your guest's expenses directly with the hotel. TMCEC has requested that the hotels not charge for one family member sharing a room with a participant. However, there can be exceptions to this policy, so please review your hotel statement carefully. Guests may **not** join conference participants at TMCEC-sponsored meals or sessions.

**Cancellation Policy:** If you find that you are unable to attend, you **must** cancel at least 10 working days before the conference starts. After those 10 working days, you and your city will be billed for meal expenses, course materials, and housing (\$85 - \$145 plus tax per night). Cancel by calling TMCEC. If you must cancel the day before the conference due to an emergency, call the TMCEC registration desk at the conference site. If after hours, leave a message on the answering machine at the TMCEC office. Participants must cancel at least 10 working days prior to the conference in order to receive a refund of the registration fee.

**No Show Policy and Hotel Cancellation:** TMCEC reserves your sleeping room for late arrival. You will be billed if you do not use your requested and reserved sleeping room but still attend the conference. If you are a "no show," TMCEC reserves the right to invoice you and your city for meal expenses (\$70-80) and housing (\$85 - \$145 plus tax per night). Some hotels have a 72-hour cancellation policy. If you cancel after that time, you may be billed.

# JUVENILE CASE MANAGERS SEMINAR PRE-CONFERENCE SESSIONS

Presented by the Texas Municipal Courts Education Center

## June 11, 2017

Omni Austin Southpark Hotel

I plan to attend the following session (check one):

- Poverty Simulation: A Day in the Life of Indigent Families**  
(limited to 80 participants) 1:00 - 5:00 p.m.
- Mental Health: A Community Approach for Juveniles and**  
**Parents 1:00 - 5:00 p.m.**

**Name:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Court:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

**These sessions are optional and at no additional cost.**  
**The deadline to register is May 12, 2017.**

Please fax this form to 512.435.6118  
2210 Hancock Drive  
Austin, TX 78756  
800.252.3718 • 512.320.8274

Funded by a grant from the Texas Court of Criminal Appeals